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ER-0-9389

Assistant Director for Scientific Intelligence

MAR

Management Officer

Summary Report of Management Staff Study of the Office of Scientific Intelligence

1. A management study conducted within your Office during the past three months included a revision of your table of organization. Changes reflected in the revised T/O are set forth in paragraph 2 below. Management assistance during the course of the study has also contributed toward the solution of some of the minor administrative problems of your Office. Findings and recommendations, most of which have been discussed with you orally, are contained in paragraphs 3 through 8.

2. New and changed concepts reflected in the revised T/O follow:

a. High-level specialist positions in each division to permit maximum IAC coordination in all critical phases of scientific intelligence.

b. Junior professional positions in each division to permit abstracting and indexing of relative scientific information.

c. Increased clerical staff to support the abstracting activity.

d. Detailed functions and revised organization of the staffs to provide both inter- and intra-office coordination of the OSI program. The functional statements are attached as Tab A.

e. Increased strength to implement centralization of medical intelligence within CIA. (Navy and Air Force have cooperated in this centralization.)

f. Increased strength in Chemistry Division, Physics and Electronics Division, and Geophysics Division to permit fuller coverage of many specializations included in these scientific categories and to permit better exploitation of the large volume of pertinent literature. These divisions provide support for estimates concerning future weapons of warfare, e.g., RW, guided missiles.

g. Increased strength in Weapons Division to permit better coordination with the IAC of intelligence concerning weapons development.

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b. Realignment of functions and organization of Scientific Resources Division to eliminate duplication of effort and to effect better integration of the Division's activity with the OSI mission. New functional statement is attached as Tab B.

3. a. In general, both the Chiefs and their staffs in the working divisions of OSI evidenced good understanding of their respective specialities and of the research methods required to relate these specialities to the national intelligence job.

b. All division Chiefs expressed the opinion that they would be able to produce more and better intelligence as their staffs were augmented with additional personnel. Thus, a continuance of the intensive recruitment effort of the past six months and an expanded table of organization should enhance OSI production.

c. However, with an expanded staff, written functional statements for each division and written delegations and assignments within each division should be provided. These instruments permit assimilation of new staff with a minimum of effort.

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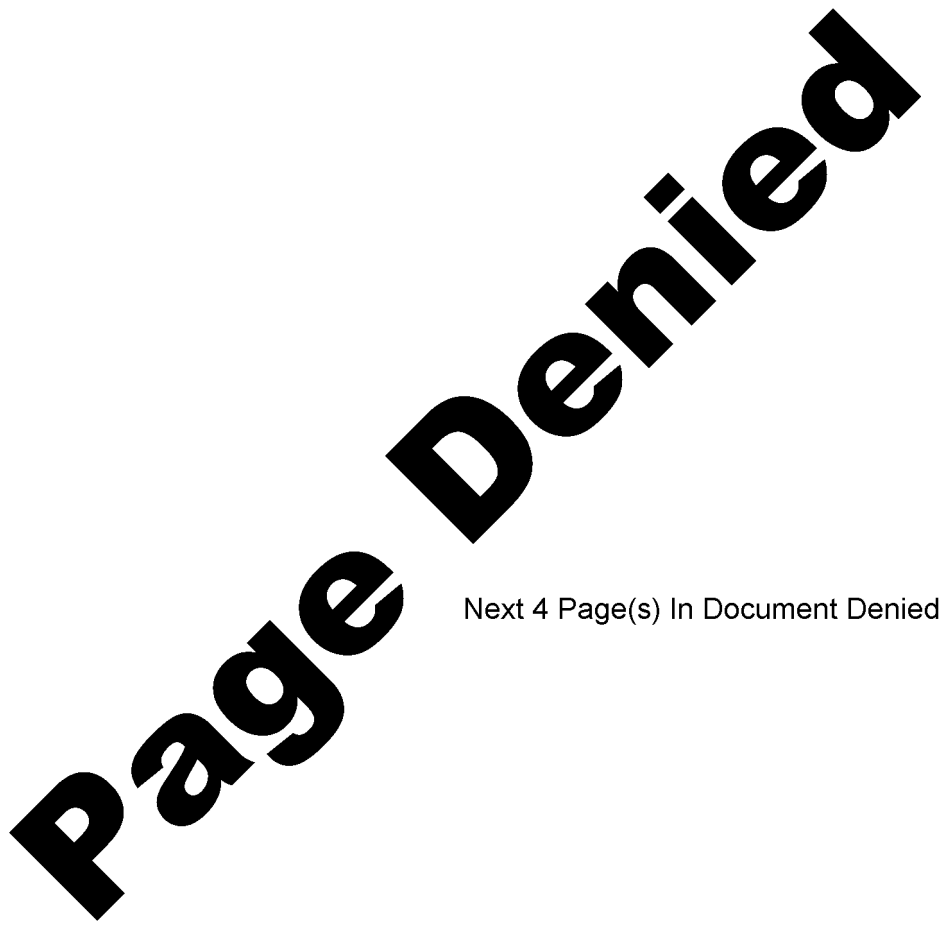

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